

ORCUTT UNION SCHOOL DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, June 12, 2019
Public Session – 12:00 PM
Los Alamos Library
480 Centennial Street, Los Alamos, CA. 93440

CALL TO ORDER 12:00 P.M.

A. Pledge of Allegiance

PUBLIC SESSION 12:00 P.M.

B. Adoption of June 12, 2019 Agenda

Moved _____ Second _____ Vote _____

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a *Public Comment Form* from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the Board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

C. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a *Request for Public Comment Form* which can be obtained from the Superintendent's secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to Board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. 2018/19 Resolution No. 17, Recognition of Walter Con

It is recommended that the Board of Trustees adopt 2018/2019 Resolution No. 17, Recognition of Walter Con, as submitted.

Moved _____ Second _____ Vote _____

B. BUSINESS

1. 2019/2020 Adopted District Budget

Staff recommends that the Board of Trustees approve the 2019/2020 Adopted District Budget, as submitted.

Moved _____ Second _____ Vote _____

2. 2018/19 Resolution No. 18, Delegation of Authority to District Staff

Staff recommends that the Board of Trustees adopt 2018/2019 Resolution No. 18, Delegation of Authority to District as presented.

Moved _____ Second _____ Vote _____

C. EDUCATIONAL SERVICES

1. Local Control Accountability Plan (LCAP)

Staff recommends that the Board of Trustees approve the 2019/2020 Local Control Accountability Plan (LCAP), as submitted.

Moved _____ Second _____ Vote _____

2. Local Control Accountability Plan (LCAP) ESSA Addendum

Staff recommends that the Board of Trustees approve the Local Control Accountability Plan (LCAP) ESSA Addendum, as submitted.

Moved _____ Second _____ Vote _____

2. Local Control Accountability Plan (LCAP) Orcutt Academy Charter School

Staff recommends that the Board of Trustees approve the Orcutt Academy Charter School Local Control Accountability Plan (LCAP) for 2019/2020, as submitted.

Moved _____ Second _____ Vote _____

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Dr. Deborah Blow, Superintendent and/or Susan Salucci.
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.
6. Conference with Legal Counsel: Anticipated Litigation Pursuant to California Government Code section 54956.9(d) (2).

RECOVENE TO PUBLIC SESSION

A. Public Report on Action Taken in Closed Session

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

1. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, August 14, 2019, with Closed Session beginning at 6:00 pm followed by Public Session at 6:30 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

2018/2019 RESOLUTION #17
ORCUTT UNION SCHOOL DISTRICT
RECOGNITION OF WALTER CON
RETIRING ASSISTANT SUPERINTENDENT, BUSINESS SERVICES

WHEREAS, Walter Con, has served with distinction as Assistant Superintendent, Business Services for Orcutt Union School District Board since June, 2015 (4 yrs.)

WHEREAS, during this time, there have been many accomplishments, too numerous to mention, but we would like to name a few

WHEREAS, Walter, provided leadership for fiscal oversight, and is leaving the district with a fiscally sound budget

WHEREAS, Walter, represented the Orcutt Union School District at the Standard & Poor Global Ratings meeting, in May of 2018 and due to his hard work, professionalism and knowledge of the process, Orcutt Union School District produced an “AA- “rating”

WHEREAS, Walter, was involved with the Series A Bond Projects for Measure G, which included the School Site Safety Project at Alice Shaw, the initial stages of Safety Projects for Pine Grove, Patterson Road, Ralph Dunlap and Joe Nightingale Elementary Schools, and Olga Reed and Orcutt Academy Charter K-8 Schools, the Innovation Center, the Orcutt Academy High School Restroom Upgrade and the Flexible Furniture purchase for all Elementary Schools

WHEREAS, Walter, provided oversight for the Key Site 17 project, and other opportunities for budget enhancements

WHEREAS, Walter, always kept the needs of Students as the primary driver for all decisions

WHEREAS, Walter, was a careful steward of taxpayer funds

WHEREAS, Walter, was a great coach and mentor, and is leaving the Business Services Department in a better place

And WHEREAS, his great sense of humor, energy, and compassion enriched all those fortunate to know and work with him.

NOW, THEREFORE, BE IT RESOLVED that the District School Board of Trustees recognizes Walter Con, for his devoted service and extend to him this statement of appreciation for his wonderful contributions to the Orcutt Union School District.

On behalf of the Orcutt Union School District Board of Trustees this 12th day of June, 2019.

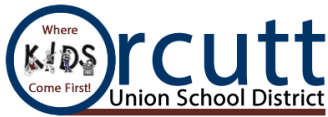
Lisa Morinini, President of the Board

Liz Phillips, Clerk of the Board

Melanie Waffle, Board Member

Mark Steller, Board Member

Shaun Henderson, Board Member



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Debbie Blow, Ed.D.

FROM: Walter Con
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 12, 2019

BOARD AGENDA ITEM: 2019-2020 District Budget

BACKGROUND: Education Code Section 42127 requires public school districts to adopt a budget for the next fiscal year on or before July 1 of each calendar year. The 2019-2020 proposed budget was presented at the June 5, 2019 board meeting for review by the Board of Trustees. The proposed 2019-2020 budget has been made available for public review at the District Office.

RECOMMENDATION: Staff recommends that the Board of Trustees adopt the proposed 2019-2020 budget and approve this document as presented on June 5, 2019.

FUNDING: All Funds as presented at the June 5, 2019 board meeting.



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Debbie Blow, Superintendent

FROM: Walter Con
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 12, 2019

BOARD AGENDA ITEM: 2018/19 Resolution No. 1 Delegation of Authority to District Staff

BACKGROUND: In order to proceed with normal District business, the Board must delegate which staff members may approve expenditures, sign contracts and receive warrants. Bob Klempen, Interim Assistant Superintendent is being added to the Delegation of Authority to District Staff to ensure normal business operations will be sustained until a permanent Assistant Superintendent, Business Services is hired.

RECOMMENDATION: I recommend that the Board of Trustees approve the Delegation of Authority as submitted.

FUNDING: N/A



AUTHORIZED SIGNATURES
DISTRICT PERSONNEL APPROVED BY THE SUPERINTENDENT
FOR RELEASE OF COMMERCIAL AND PAYROLL WARRANTS

DISTRICT: _____

Signature _____ Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Payroll
Signature _____ Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Payroll
Signature _____ Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Payroll
Signature _____ Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Payroll
Signature _____ Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Payroll
Signature _____ Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Payroll
Signature _____ Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Payroll

I certify that the names and signatures above are authorized district personnel who may receive warrants on behalf of our district.

Superintendent's Signature: _____ Date: ____/____/____



**CHANGES TO AUTHORIZED SIGNATURES
DISTRICT PERSONNEL APPROVED BY THE SUPERINTENDENT
FOR RELEASE OF COMMERCIAL AND PAYROLL WARRANTS**

DISTRICT: _____

ADDITIONS:

Signature _____ Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Payroll
Signature _____ Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Payroll
Signature _____ Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Payroll

DELETIONS:

Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Payroll
Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Payroll
Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Payroll

I certify that the above changes to authorized district personnel who may receive warrants on behalf of our district.

Superintendent's Signature: _____ Date: ____/____/____

Note: Please use this form if there are changes that occur after the organizational meeting in December.



**AUTHORIZED SIGNATURES
DISTRICT PERSONNEL APPROVED BY THE BOARD
TO ACT AS DISTRICT AGENTS**

DISTRICT: _____

Signature _____ Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Contracts <input type="checkbox"/> Payroll
Signature _____ Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Contracts <input type="checkbox"/> Payroll
Signature _____ Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Contracts <input type="checkbox"/> Payroll
Signature _____ Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Contracts <input type="checkbox"/> Payroll
Signature _____ Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Contracts <input type="checkbox"/> Payroll
Signature _____ Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Contracts <input type="checkbox"/> Payroll

I certify that the above individuals are authorized to act as agents of the governing board.

Board President Signature: _____ Date: ____/____/____

REFERENCE:
 K-12: EC\$42632, 42633, 17604
 COMMUNITY COLLEGE: EC\$85232, 85233, 85655

Note for Escape Financial System Users: The district must have an active employee with access to Escape in order to authorize accounts payable. This form is needed in order to grant activity permissions necessary to authorize payments in Escape.



**CHANGES TO AUTHORIZED SIGNATURES
DISTRICT PERSONNEL APPROVED BY THE BOARD
TO ACT AS DISTRICT AGENTS**

DISTRICT: _____

ADDITIONS:

Signature _____ Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Contracts <input type="checkbox"/> Payroll
Signature _____ Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Contracts <input type="checkbox"/> Payroll

DELETIONS:

Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Contracts <input type="checkbox"/> Payroll
Typed Name/Title _____	<input type="checkbox"/> Commercial <input type="checkbox"/> Contracts <input type="checkbox"/> Payroll

I certify that the above changes to authorized individuals to act as agents of the governing board.

Board President's Signature: _____ Date: ____/____/____

Note for Escape Financial System Users: The district must have an active employee with access to Escape in order to authorize accounts payable. This form is needed in order to grant activity permissions necessary to authorize payments in Escape.

REFERENCE:
K-12: EC§42632, 42633, 17604
COMMUNITY COLLEGE: EC§85232, 85233, 85655

Note: Please use this form if there are changes that occur after the organizational meeting in December.

**RESOLUTION OF THE GOVERNING BOARD
DELEGATION OF GOVERNING BOARD POWERS DUTIES
AUTHORITY TO MAKE CASH AND BUDGET TRANSFERS**

Whereas, Education Code Section 35161 provides that “The governing board of any school district may execute any powers delegated by law to it or to the district of which it is the governing board, and shall discharge any duty imposed by law upon it or upon the district of which it is the governing board...” and

Whereas, Education Code Section 35161 further provides that the governing board “...may delegate to an officer or employee of the district any of those powers or duties. The governing board, however, retains ultimate responsibility over the performance of those powers or duties so delegated;” and

Whereas, the governing board of the _____ recognizes that, while the authority provided in Education Code Section 35161 authorizes the board to delegate any of its powers and duties, the governing board retains the ultimate responsibility over the performance of those powers and duties; and

Whereas, the governing board further recognizes that where other Education Code provisions authorize a delegation of authority for a specific purpose, but impose restrictions on such delegated authority, these restrictions must be observed;

Now, Therefore, Be It Resolved that, in accordance with the authority provided in Education Code Section 35161, the governing board of the _____ hereby delegates to the following officers or employees of the district, the authority to make cash and budget transfers between and within district funds as necessary for the payment of obligations of the district effective from the date this resolution is passed through the year-end accrual phase without submitting the transfers as part of a specific board resolution.

Authorized District Employee/Officer	Authorized District Employee/Officer
Authorized District Employee/Officer	Authorized District Employee/Officer

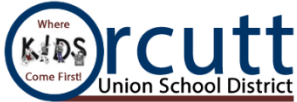
Passed and adopted this _____ day of _____, _____ by the following vote:

Ayes:
Noes:
Absent:
Abstain:

Board President’s Signature: _____ Date: ____/____/____

Note for Escape Financial System Users: The district must have an active employee with Escape access authorized to perform cash and budget transfers. This resolution is needed in order to grant activity permissions necessary to authorize certain budget and cash transfers (i.e., interfund cash transfers and deposits) in Escape.

REFERENCE:
K-12: EC§35161



EDUCATIONAL SERVICES MEMORANDUM

To: Board of Trustees
Deborah Blow, Ed.D.

From: Dr. Holly Edds, Assistant Superintendent, Educational Services

Board Meeting Date: June 12, 2019

Board Agenda Item: Local Control Accountability Plan (LCAP)

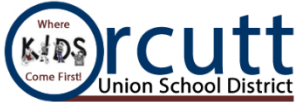
Background: In association with the state's new Local Control Funding Formula (LCFF) for funding education, school districts and charter schools are required to develop a **Local Control and Accountability Plan (LCAP)**. Education Code 52060 requires school districts to develop the plan which must describe goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code 52052, including students with disabilities, for each of the state priorities and any locally identified priorities.

Development of the LCAP has included multiple stakeholder groups as the LCAP has evolved since 2015. The process also included alignment of the LCAP with the Strategic Plan for the Orcutt Union School District along with the state's eight identified priorities. District needs were identified through the collection and analysis of data, including online surveys of stakeholder groups, for each of the state's identified priorities, and specific feedback was given for each.

The LCAP is now a 3-year plan spanning 2017-2020. The plan was updated for the 2019-2020 school year, including progress on goals during the 2018-19 school year. There was a required LCAP public hearing held on June 5, 2019.

Recommendation: Staff recommends the Board of Trustees approve the Local Control and Accountability plan for 2019-2020 as submitted.

Funding: The LCAP includes \$3,205,393 in Supplemental funds, \$1,166,563 in Base funds, \$5,000 in Locally Defined (Grant) funds, \$165,000, \$5,000 in Title II and \$118,968 in Title III funds.



EDUCATIONAL SERVICES MEMORANDUM

To: Board of Trustees
Deborah Blow, Ed.D.

From: Dr. Holly Edds, Assistant Superintendent, Educational Services

Board Meeting Date: June 12, 2019

Board Agenda Item: Local Control Accountability Plan (LCAP) Federal Addendum

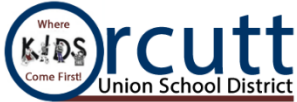
Background: The LCAP Federal Addendum is meant to supplement the LCAP to ensure that eligible LEAs have the opportunity to meet the Local Education Agency (LEA) Plan provisions of every Student Succeeds Act (ESSA).

The LCAP Federal Addendum Template must be completed and submitted to the California Department of Education (CDE) following local board approval before August 15, 2019 to apply for ESSA funding. The LCAP Federal Addendum replaces the Local Education Agency Plan that was a requirement of No Child Left Behind (NCLB).

The LCAP Federal Addendum is additional information necessary to comply with funding requirements in the ESSA.

Recommendation: Staff recommends the Board of Trustees approve the Local Control and Accountability (LCAP) Federal Addendum as submitted.

Funding: The Orcutt Union School District's allocation for Title I was \$468,540, Title II was \$97,852, Title III was \$62,600, and Title IV was \$32,732 for the 2018-19 school year.



EDUCATIONAL SERVICES MEMORANDUM

To: Board of Trustees
Deborah Blow, Ed.D.

From: Dr. Holly Edds, Assistant Superintendent, Educational Services

Board Meeting Date: June 12, 2019

Board Agenda Item: Local Control Accountability Plan (LCAP) – Orcutt Academy Charter

Background: In association with the state’s new Local Control Funding Formula (LCFF) for funding education, school districts and charter schools are required to develop a **Local Control and Accountability Plan (LCAP)**. Education Code 52060 requires school districts to develop the plan which must describe goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code 52052, including students with disabilities, for each of the state priorities and any locally identified priorities.

Development of the LCAP has included multiple stakeholder groups as the LCAP has evolved since 2015. The process also included alignment of the LCAP with the Strategic Plan for the Orcutt Union School District along with the state’s eight identified priorities. District needs were identified through the collection and analysis of data, including online surveys of stakeholder groups, for each of the state’s identified priorities, and specific feedback was given for each.

The LCAP is now a 3-year plan spanning 2017-2020. The plan was updated for the 2019-2020 school year, including progress on goals during the 2018-19 school year. There was a required LCAP public hearing held on June 5, 2019.

Recommendation: Staff recommends the Board of Trustees approve the Local Control and Accountability plan for 2019-2020 as submitted.

Funding: The LCAP includes \$319,846 in Supplemental funds, \$260,000 in Base funds and \$7,160 in Other (SOAAR).